

BARRINGTON
BROOKFIELD
DOVER
DURHAM
FARMINGTON
LEE
MADBURY
MIDDLETON
MILTON



NEW DURHAM
NEWMARKET
NORTHWOOD
NOTTINGHAM
ROCHESTER
ROLLINSFORD
SOMERSWORTH
STRAFFORD
WAKEFIELD

Strafford Metropolitan Planning Organization Technical Advisory Committee Meeting

Adopted at February 6, 2009 Meeting

January 9, 2009 Minutes

Present: Wallace Dunham (Madbury), Stephen Pesci (UNH), Larry Brown (Milton), Melodie Esterberg (Rochester), Bruce Woodruff (Dover), Leigh Levine (FHWA), Rad Nichols (COAST), Nicholas Alexander (NHDOT), Paul Foundoukis (FHWA) Victoria Parmele (Northwood) and Jim Campbell (Durham)

Proxy Votes: Ed Lemos (Barrington), John Law (Farmington), Christopher Skoglund (NHDES-ARD) and Diane Hardy (Newmarket)

Members Not Present: Mark Stevens (Middleton), Michael Clark (New Durham), Patrick Carroll (Rollinsford), Craig Wheeler (Somersworth), David Sharples (Somersworth) Dirk Timmons (UNH), Shelley Winters (NHDOT Rails and Transit), Tom Reinauer (SMRPC), Steve Ireland (NH DOT District 6), Ed Wojnowski (Newmarket) and Becky Ohler (NHDES-ARD)

Guest: Jeff Santacruce (Greenman-Pedersen, Inc)

Staff: Cynthia Copeland (Executive Director), Myranda McGowan (Transportation Planner), and Dan Camara (GIS/Transportation Analyst)

Vice-Chair R. Nichols called the meeting to order at 10:04 a.m., as Chairman D. Sharples was not available to attend the meeting.

1. Introductions

Introductions were made around the table and people gave their name and what town or agency they were representing.

2. Staff Communications

There were no staff communications.

3. Draft Strafford MPO TAC November 7, 2008 Minutes

R. Nichols entertained the notion to adopt the Draft Strafford MPO TAC November 7, 2008 minutes. R. Nichols noted a change to be made on page two of the first paragraph regarding a grammatical error and B. Woodruff requested that on the first line of the first paragraph on page five be changed from “just sits there waiting for preliminary planning” to “just sits waiting”. M. McGowan stated that would be changed. M. Esterberg made a motion and L. Brown seconded the motion with changes as noted. All in favor, motion passed unanimously.

4. Draft Statewide Transportation Improvement Plan

M. McGowan stated there was a memo regarding the 2009-2012 Statewide Transportation Improvement Program (STIP). There was discussion regarding the Phase Two Project in Durham. J. Campbell wanted clarification the statement “Phase 2” relate to a project in Durham on US 4-NH 108. A discussion ensued related to this project and it was determined that Phase I of the project related to the SRPC Route 4 Safety Study.

M. McGowan stated CMAQ/TE projects need to go through the normal process and asked if the Committee has gone through the proper approval process. N. Alexander stated yes that was the case but would check on that.

5. Draft FY 2010-2011 Unified Plan Working Program

M. McGowan handed out news copies of the Draft FY 2010-2011 Unified Plan Working Program (UPWP).

C. Copeland stated the Commission meets quarterly and the UPWP is due to DOT by the end of March 2009. C. Copeland the next Commission meeting will be on January 22, 2009 and the Annual Commission meeting will be at the end of May 2009. C. Copeland stated there have been discussions with DOT and FHA with the need to move this document forward and be reviewed by the Policy Committee. C. Copeland noted there is a public notice already in place that runs from December 22, 2008 to January 21, 2009.

C. Copeland noted the UPWP document is divided into five sections and reviewed the document and gave an overview of the match and total costs of each of the sections.

R. Nichols asked if there was a difference between this document handed out at the meeting and the one that was mailed to them previously? C. Copeland stated yes there were minor technical revisions making sure the language was correct and the numbers were reflected accurately and how funding was distributed in the different sections.

Planning and action for sustainable development and an improved quality of life.

B. Woodruff noted there was a spelling error on page eleven of the document. R. Nichols asked on page twenty how transit fit in with the network update. D Camara stated there was a general statement that would cover transit; however, M. McGowan stated there would be a more detailed statement included.

S. Pesci stated on Page twenty-five, under Task 102, he had a few comments regarding how COAST relates to the transit side of things. S. Pesci stated previously UNH had done a transit survey in the region in one day of all COAST-Wildcat transit and noted UNH would like to go back to that model. S. Pesci stated it would be very helpful to have a snapshot sample of who is riding the bus and where the riders are traveling. S. Pesci noted he would like to include the Downeaster and C&J bus as well in this survey. S. Pesci stated he would be happy to be involved with any planning or strategies with this.

S. Pesci brought up Bi-State Coordination on page twenty-eight of the document. M. McGowan noted the document states what has been done with this, thus far. S. Pesci stated that sustainable funding should be encouraged for non-highway transportation in New Hampshire.

M. McGowan stated she spoke with B. Ohler regarding any comments she may have and M. McGowan noted that B. Ohler would like to see more land use and transportation planning emphasis in the document. M. McGowan stated she would be speaking with B. Ohler again and would make sure that would be included in the document.

L. Levine discussed the rules on lobbying and stated that federal funds cannot be used to lobby Legislatures.

C. Copeland went over the Memorandum of Understanding (MOU) between DOT and COAST, SRPC and Rockingham Planning Commission. C. Copeland stated it gave a description of what the statement of purpose is and overall responsibilities. C. Copeland noted the MOU also shows funding and payment, where the work is, the scope of the work, how the work is administered and how the agreement is terminated.

6. Congestion Mitigation Air Quality/Transportation Enhancements

S. Pesci stated Durham #14405 had a change to the amount and was reduced by \$120,000 as DOT informed Durham roundabouts are not eligible for T/E funding. L. Levine stated roundabout facilities are for traffic and vehicle movement and noted T/E funds should enhance pedestrian and non-motorized movement. L. Levine stated CMAQ funding would be better for reductions in emissions. M. Esterberg stated roundabouts are useful for pedestrian and vehicle conflicts and stated a particular roundabout in Rochester reduced the number of conflicts points from sixteen to four.

Planning and action for sustainable development and an improved quality of life.

N. Alexander stated the Ten Year Plan Process starts now for approval is June 2010. N. Alexander stated there is no new money except for T/E, CMAQ and SRTS.

V. Parmele asked for an explanation. N. Alexander stated funding and expected funding might affect future rounds of funding.

S. Pesci stated priorities are always shifting.

7. 2010 Census

D. Camara stated SRPC has begun meeting with Town/City Planning staff to review existing statistical Census boundaries (i.e. Tracts, Block Groups, etc.). D. Camara noted statistical boundaries from the 2000 Census must be updated to conform to the US Census Bureau's 2010 Census criteria. D. Camara stated updates will be completed next month and are due to the US Census Bureau by March 1, 2009.

8. Safe Routes to School

M. McGowan stated the deadline to submit grant applications for Round Three of the Safe Routes to School Program is Monday, February 2, 2009 to NHDOT. M. McGowan stated The William Allen Elementary School and the Somersworth School District are applying for grants during Round Three. M. McGowan noted this is a 100 percent reimbursable federal program that provides funding to encourage elementary and middle school students to walk and bike to school within a two-mile radius of the school.

9. Monthly Minor Revisions

It was noted the SRPC staff received a request from NHDOT to approve the December 2008 Monthly Minor Revisions. The Executive Director recommends approval of the change in the project as proposed to the SRPC Executive Committee. It was noted the Executive Committee recommended the Administrative Modifications.

10. Annual Listing of Obligated Projects

M. McGowan stated every year MPO's are required to do a public listing of obligated and de-obligated funds for the past fiscal year. M. McGowan stated this document is an overview of funding and in the back of the document list the obligated funds. She noted de-obligated projects were those in parenthesis. She stated this report would be available on our website and libraries. She stated this document was a requirement of SAFETEA-LU. She opened for discussion for any questions.

Planning and action for sustainable development and an improved quality of life.

S. Pesci asked about Project #13868-Durham Rail Station Project and wanted to know how funds were deobligated. N. Alexander stated that deobligated funds occur in several different ways including the project did not cost as much as anticipated. N. Alexander stated that the SRPC FY 2008 Annual Listing of Obligated Projects has included a discussion of reasons for deobligated funds.

B. Woodruff stated Project Numbers 12644 and 12608 have nothing to do with Project #13842.

11. Transportation Summit

R. Nichols stated he and M. McGowan attended a Transportation Summit in early December 2008 and discussion was regarding coordination between public transit and human services transportation services within the State. R. Nichols noted it was a full day session that was very productive. R. Nichols stated it was forum intended to get feedback and a lot of good ideas came of this summit. R. Nichols noted he believed there was going to be a follow up meeting later in January 2009.

M. McGowan stated she was able to speak with a lot of people at the Summit and noted there were lots of good projects going on throughout the State and it appears that everyone has the same goal.

12. Project Updates

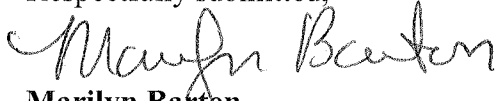
There were no project updates.

13. Adjournment

R. Nichols entertained the motion to adjourn the meeting at 11:30 a.m. J. Campbell made a motion and W. Dunham seconded the motion. All in favor, motion passed unanimously.

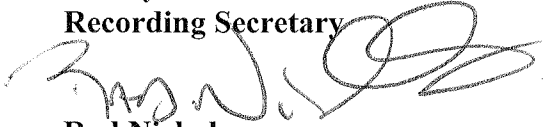
Planning and action for sustainable development and an improved quality of life.

Respectfully submitted,



Marilyn Barton

Recording Secretary



Rad Nichols

Strafford MPO Technical Advisory Committee Vice-Chair

Planning and action for sustainable development and an improved quality of life.