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Strafford Metropolitan Planning Organization Technical Advisory Committee Meeting

Amended and Adopted at March 6, 2009 TAC Meeting

DRAFT

February 6, 2009 Minutes

Present: Dave Sharples (Somersworth), Ed Lemos (Barrington), Kevin Russell (NHDOT-Dist. 6), Chris Skoglund (NHDES-ARD), Dirk Timmons (UNH), Jim Campbell (Durham), Glenn Davison (NHDOT), Bruce Woodruff (Dover), Rad Nichols (COAST) and Victoria Parmele (Northwood)

Proxy Votes: Laurel Cox (Lee), Wallace Dunham (Madbury), Larry Brown (Milton) and Diane Hardy (Newmarket)

Members Not Present: John Law (Farmington), Mark Stevens (Middleton), Michael Clark (New Durham), Melodie Esterberg (Rochester), Patrick Carroll (Rollinsford) and Tom Dube (Wakefield)

Guest: Jason Plourde (Greenman-Pedersen, Inc)

Staff: Cynthia Copeland (Executive Director), Myranda McGowan (Transportation Planner), Dan Camara (GIS/Transportation Analyst) and Marilyn Barton (Administrative Assistant)

Chair D. Sharples called the meeting to order at 9:11 a.m.

1. Introductions

Introductions were made around the table and people gave their name and what town or agency they were representing.

2. Staff Communications

There were no staff communications.

3. Draft Strafford MPO TAC January 9, 2009 Minutes

D. Sharples asked for a motion to adopt the Draft Strafford MPO TAC January 9, 2009 minutes. B. Woodruff noted an error on page five and stated it should read, "Project Numbers 12644 and 12608 have nothing to do with Project #13842". B. Woodruff made a motion to adopt the minutes as amended and J. Campbell seconded the motion. It was noted there was one abstention, Chris Skoglund, as he was not at the prior meeting. All in favor, motion carried.

4. FY 2010-2011 Unified Planning Work Program

M. McGowan stated there was a sample page of the FY2010-2011 Unified Planning Work Program (UPWP) in the packet. M. McGowan noted SRPC had met with FHA, FTA, DOT and DES to review the UPWP. M. McGowan stated one of the areas of feedback was that the document should include performance measures. M. McGowan noted she was still in the process of adding comments from TAC and various organizations.

M. McGowan noted the UPWP was reviewed by the MPO Policy Committee at their last meeting on January 22, 2009 and approved the document to move forward pending technical revisions. M. McGowan noted other MPO's are starting to work on theirs and there may be further changes.

5. Transportation Projects and Regional Priorities Solicitation

C. Copeland stated M. McGowan did a great job putting the Project Solicitation together and in a way not done previously. C. Copeland noted it would be done with certain standards when federal funds are used and that SRPC will be open and transparent. C. Copeland stated it should be noted public notices now label the source of funding. C. Copeland stated other principals include fairness and equity and measurable objectives and performance. C. Copeland stated regionalized priorities have not been done since the organization was part of the Seacoast MPO.

M. McGowan stated she would be meeting with communities and agencies to determine the priorities.

M. McGowan went over the document and a discussion ensued over municipal/transit priorities and regional priorities. M. McGowan noted CMAQ/T/E and SRTS funds are not affected.

R. Nichols asked who assesses the projects and mediates the process? G. Davison stated the Executive Directors would be assessing their projects and MPOs could work together to prioritize and update projects statewide using the zero-sum funding guidance.

D. Sharples asked about regional priorities under page three and is that going to be given to each community and what role does TAC play in regard to this? M. McGowan asked for feedback if this was a good list of priorities to use and what could be added to it?

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R. Nichols stated a need for better-defined priorities. R. Nichols noted not everyone understands the difference between inner-city public transportation as opposed to regional public transportation.

B. Woodruff stated a category was missing – intra-transit.

D. Sharples asked once the data is in, how is it going to be used? M. McGowan stated based on the Metro Plan and responses from this would help determine what the number one priority is and should be the project worked on. D. Sharples asked if that meant for the region? M. McGowan stated that was correct.

C. Copeland stated these surveys would be returned to TAC for comment. C. Copeland noted the Seacoast MPO going forward as SRPC had the two number one priority projects in the State – Little Bay Bridges-Dover-Newington and the Rochester-Spaulling Turnpike Project.

B. Woodruff asked about the completed projects section on page seven and wanted to know how far back should the communities go with the completed projects? M. McGowan stated it would need to be the something in the Ten Year Plan.

M. McGowan stated she would be going to the communities to solicit comments to gather information. M. McGowan stated she would also notify all TAC members.

C. Copeland stated the time frame to complete the Ten Year Plan Project Solicitation is April 2009 and noted TAC members would have the March 2009 TAC meeting and possibly the April 2009 TAC meeting to look at the document before it is due.

C. Skoglund stated on pages seven and eight a section could be added for projects that could be delayed. V. Parmele stated there could be a section that although not a priority currently, could be in the future. M. McGowan stated these could be added.

The consensus by all those attending the meeting thought this was a great process they've not had before. M. McGowan asked everyone to review and get back to her by next week with any comments they may have.

6. Economic Stimulus Package

M. McGowan stated the amount of funding information was not available at this time. M. McGowan noted projects are included in the economic stimulus and in TIP Amendment # 1 and the February Minor Revisions. M. McGowan stated she spoke with B. Watson from DOT and if we do want a project to be in there, it must have been awarded with a contract within 90 days and have no right of way, permitting or environmental issues. M. McGowan noted the project must be shovel ready. M. McGowan stated there is a potential for six million in T/E funds and five million in CMAQ funds with a potential to have a special expedited round of CMAQ and T/E funds.

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7. 2009-2012 TIP/STIP Amendment #1

M. McGowan reviewed the projects included in Amendment #1 and there was a discussion regarding various projects.

M. McGowan stated there would be a thirty-day comment period beginning on Monday, February 9, 2009 on STIP Amendment #1. M. McGowan noted there would be a combined Public Hearing and MPO Policy Committee meeting at the Dover Office on Friday, March 13, 2009 at 10 a.m. to address STIP Amendment #1 and invited TAC members to that meeting.

It was the consensus of the Committee members attending the meeting, they would like to see more tracking, more information of the projects; where they've been and where their going. M. McGowan stated she would get more information.

8. Monthly Minor Revisions

M. McGowan stated the Executive Committee would review the Monthly Minor Revisions at their next meeting on Friday, February 13 2009. M. McGowan noted Bill Watson and Leigh Levine would be attending the meeting to discuss dues and Strafford MPO membership and stated TAC members were welcome to attend. M. McGowan gave an overview of the Monthly Minor revisions.

9. Special Planning and Research Grants

M. McGowan stated after speaking with Bill Watson of DOT, there would be no new ones this year and that funds would roll into UPWP. M. McGowan stated she had no other information and would try to get more details before the next TAC meeting.

10. Project Updates

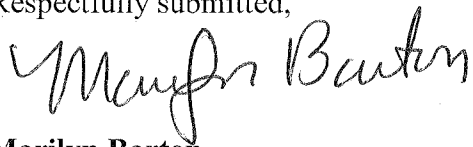
M. McGowan stated there were two applications submitted for the third round of funding through Safe Routes To School (SRTS). M. McGowan noted the William Allen School and the Somersworth School Department were participating. M. McGowan stated someone on the SRPC staff, other than herself, would be scoring the applications and they would then be forwarded to the State Advisory Committee for review. M. McGowan stated she would have the scores available at the next TAC meeting.

11. Adjournment

D. Sharples asked for a motion to adjourn the meeting at 10 a.m. J. Campbell made a motion and R. Nichols seconded the motion. All in favor, motion carried.

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Respectfully submitted,



Marilyn Barton
Recording Secretary



Dave Sharples
Strafford MPO Technical Advisory Committee Chair

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