

BARRINGTON  
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NOTTINGHAM  
ROCHESTER  
ROLLINSFORD  
SOMERSWORTH  
STRAFFORD  
WAKEFIELD

**Strafford Metropolitan Planning Organization Policy Committee Meeting**  
**January 28, 2010**  
**Rochester Community Center, Rochester, NH**  
**Minutes**  
**FINAL**

**SRPC Members Present:** Rick McMenimen (Newmarket), Robert Jaffin (Rochester), Elaine Lauterborn (Rochester), Edmund Jansen, Jr. (Rollinsford), Larry Brown (Milton), Tom Crosby (Madbury), Scott Kemp (Lee), Sandra Keans (Rochester), Kenn Ortmann (Rochester), Glenn Davison (NHDOT), Chris Skoglund (NHDES-ARD), Tom Clark (Dover), Rad Nichols (COAST) and Stephen Pesci (UNH)

**SRPC Staff Present:** Cynthia Copeland (Executive Director), Dan Camara (GIS/Transportation Analyst), Kyle Pimental (Transportation Technician), and Marilyn Barton (Administrative Assistant)

**Guests:** Bambi Miller, Ted Diers (NHDES) and Cameron Wake (UNH)

**Guest Speakers:** Ted Diers, NH Department of Environmental Services, Cameron Wake (UNH)

C. Copeland began the meeting with an introduction of one of the evening's featured speakers, Ted Diers, from NH Department of Environmental Services.

Mr. Diers gave a slide show presentation about membership in the Southeast Watershed Alliance and the challenges of Great Bay. After the presentation, he answered questions from the audience

*Note: E. Jansen announced the public hearings at 7:30 p.m. E. Jansen asked if everyone attending would mind if after the second guest speaker was through speaking, they would then begin the public hearings. Those in attendance agreed. E. Jansen asked for a motion to close the public hearing. T. Crosby made a motion; R. McMenimen seconded that motion. All in favor, motion carried.*

Mr. Wake gave a slide show presentation about the 100 Year Lamprey River Flood Risk Assessment Study and the coastal communities confronting the effects of rapid development and associated land use change, while dealing with the serious impacts of a changing climate. After the presentation, he answered questions from the audience.

## **1. Convene Strafford Metropolitan Planning Organization Meeting**

Chairman E. Jansen convened the meeting of the Strafford Metropolitan Planning Organization at 8 p.m. Introductions were given around the room.

### **2.1 Open Public Hearing to Solicit Public Comments on Draft Prospectus**

E. Jansen opened the public hearing at 8:01 p.m. to solicit public comments on the draft Prospectus. C. Copeland went over the changes and noted there were no public comments received.

### **2.2 Close Public Hearing to Solicit Public Comments on Draft Prospectus.**

Hearing no comments, E. Jansen asked for a motion to close the public hearing. K. Ortmann made a motion; T. Clark seconded that motion. All in favor, motion carried.

### **2.3 Open Public Hearing to Solicit Public Comments on Draft MPO Bylaws**

E. Jansen opened the public hearing at 8:04 p.m. to solicit public comments on the draft MPO Bylaws. C. Copeland stated the changes were regarding the establishment of a quorum based on the Right to Know Law and reviewed the additional changes.

### **2.4 Close Public Hearing to Solicit Public Comments on Draft MPO Bylaws**

Hearing no comments, E. Jansen asked for a motion to close the public hearing. T. Clark made a motion and T. Crosby seconded that motion. All in favor, motion carried.

### **2.5 Open Public Hearing to Solicit Public Comments on Draft Environmental Justice Document**

E. Jansen opened the public hearing at 8:14 p.m. to solicit public comments on the draft Environmental Justice Document. K. Pimental stated the changes to the document were based on recommendations made by the Technical Advisory Committee (TAC). K. Pimental noted the document is a plan to ensure equitable distribution for transportation services and reviewed some information contained in the document and what it meant and where the data was taken from. R. Nichols stated on the first page, third paragraph and last bullet where it stated, "prevent the denial of..." that the language was too strong as you can't really prevent denial. It was suggested using the word discourages.

### **2.6 Close Public Hearing to Solicit Public Comments on Draft Environmental Justice Document**

Hearing no other comments, E. Jansen asked for a motion to close the public hearing. K. Ortmann made a motion and R. McMenimen seconded the motion. All in favor, motion carried.

### **3.1 Draft MPO Minutes of November 19, 2009**

E. Jansen made a motion to adopt the draft MPO minutes of November 19, 2009. K. Ortmann made a motion; R. McMenimen seconded that motion. All in favor, motion carried.

### **3.2 Draft Prospectus**

E. Jansen made a motion to adopt the draft Prospectus. K. Ortmann made a motion; T. Crosby seconded that motion. All in favor, motion carried.

### **3.3 Draft MPO Bylaws**

E. Jansen made a motion to adopt the draft MPO Bylaws. K. Ortmann made a motion; T. Crosby seconded that motion. All in favor, motion carried.

### **3.4 Draft Environmental Justice Document**

E. Jansen made a motion to adopt the draft Environmental Justice Document with changes as discussed. K. Ortmann made a motion; T. Crosby seconded that motion. All in favor, motion carried.

### **3.5 CMAQ Scoring Criteria**

D. Camara gave an overview of the criteria and that SRPC received seven letters of intent totaling nine potential projects. D. Camara noted a mandatory municipally managed workshop would be coming up and the local one would be at the MUB at UNH on February 11, 2010 at 10 a.m. D. Camara stated that applications were due to the RPC's and DOT by April 1, 2010.

## **4. Project Updates**

C. Copeland stated the upcoming Planning Review is scheduled on February 10, 2010 at the SRPC office in Dover. C. Copeland gave a quick overview of the questionnaire that was handed out at the meeting. C. Copeland noted all were invited to attend the Planning Review.

## **5. Other Business**

D. Camara gave an overview of the upcoming Broadband project that SRPC staff would be working on and noted it would need to be completed by the end of February 2010.

C. Copeland noted K. Ortmann would give anyone interested a quick tour of the area in the Community Center where SRPC would be moving their offices later in the fiscal year.

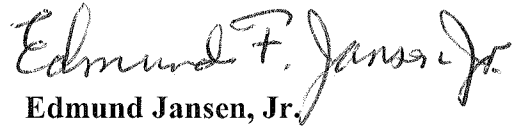
## **6. Adjournment**

Chairman E. Jansen asked if there was any further business to discuss. E. Jansen asked for a motion to adjourn the Strafford MPO meeting at 9:10 p.m. K. Ortmann made a motion; R. McMenimen seconded that motion. All in favor, motion carried.

Respectfully submitted,



**Marilyn Barton**  
**Recording Secretary**



**Edmund Jansen, Jr.**  
**Strafford Regional Planning Committee Commission Chair**