

**MINUTES**  
**STRAFFORD REGIONAL PLANNING COMMISSION**  
**EXECUTIVE COMMITTEE MEETING**  
**February 8, 2008**  
**Conference Room**  
**Strafford Regional Planning Commission**  
**2 Ridge Street**  
**Dover, NH**

**Members Present:** Edmund Jansen, Jr., Chairman, Rollinsford; Frank Torr, Vice-Chairman, Dover; C. Thomas Crosby, Secretary-Treasurer, Madbury; Larry Brown, Milton; Kenn Ortmann, Rochester.

**Members Absent:** Anne Martin, Brookfield; Bruce Woodruff, Milton.

**Proxy Vote:** Anne Martin, Brookfield.

**Staff Present:** Cynthia Copeland, Linda Osburn.

**Vice-Chairman Torr** called the meeting to order at 7:45 AM.

**1. Minutes**

**Vice-Chairman Torr entertained a motion to approve the minutes of the January 11, 2008 Executive Committee meeting as written. Ortmann requested the addition of the words “NH State Representative to Thomas Fargo” under Others Present on Page 1. Ortmann requested the correction of the “Ortmann” to “Copeland” as the first word of the first paragraph of Item 5 on Page 2. Ortmann made the motion to approve the minutes of the January 11, 2008 Executive Committee meeting with the changes as noted. Crosby seconded the motion. Motion passed unanimously.**

**2. Draft Financial Reports January 2008**

Copeland reviewed the draft financial reports and discussed contract income, expenses, receivables and the cash flow situation. Brown joined the meeting at 7:50 AM. She stated SRPC had received an anonymous gift through the New Hampshire Charitable Foundation to purchase computer equipment. Chairman Jansen joined the meeting at 7:55 AM.

**3. Executive Director Report**

Copeland distributed the Executive Director report and discussed receivables and the status of progress on contracts including the Route 125 study deficiencies and possible corrections, the anticipated release of Amendment #6 to the State Transportation Improvement Plan (STIP), the updated inventory of public and private roads for block grant aid to communities, freight and rail programs and rail maintenance.

#### **4. FY 2009 Projects**

Copeland discussed the possible contracts for the next fiscal year and the lack of cash flow from local contracts. Discussion ensued regarding community concerns regarding possible recession and the challenges that present opportunities. Ortmann discussed the NH Office of Energy and Planning's Housing and Conservation Planning Program process. Vice Chairman Torr turned the meeting over to Chairman Jansen at 8:07 AM. Copeland discussed pilot studies, land stewardship education and training events, hazard mitigation updates, natural resource inventories, environmental assessments under the Unified Planning Work Program (UPWP) contract and access management as possible areas for work. Ortmann discussed the changes to the Comprehensive Shoreland Protection Act and suggested SRPC could market its expertise in reviewing ordinances for communities. Brown left the meeting at 8:31 AM.

#### **5. On going and Emerging Regional Planning Issues Roundtable**

##### **a. Regional Impact Committee**

Copeland asked if there were any new or updated projects of regional impact for the Regional Impact Committee to consider and no new projects were stated.

##### **b. Legislative Updates**

Ortmann discussed HB 1472 regarding establishing an expedited process for courts to review workforce housing projects denied by planning boards that was not supported by the NH Association of Regional Planning Commissions. He explained his view that the bill would expedite the appeals process only if the planning boards were not using legitimate reasons for denying workforce housing projects and the loss of housing opportunities while awaiting the current appeals process. Discussion ensued regarding workforce housing, the planning board review process, and the current appeals process for denied projects. Crosby asked if the subject should be referred to the SRPC Commissioners and discussion followed regarding the courts making decisions that affect communities.

**Ortmann made a motion to direct the Executive Director to send a letter in support of HB 1472 to the NH Association of Regional Planning Commissions. The motion failed due to a lack of a second.**

#### **6. Other Business**

Copeland discussed the letter of support from the NH Department of Environmental Services for NH State Representative Fargo's bill regarding the to regulate the use and storage of salt and the hearing scheduled next week for the stormwater utility district bill sponsored by NH State Representative Fargo. No other business was discussed.

**Chairman Jansen entertained a motion to adjourn. Ortmann made the motion to adjourn and Torr seconded the motion. The motion passed unanimously, and the meeting adjourned at 8:59 AM.**

Executive Committee Meeting Minutes  
February 8, 2008

Respectfully submitted,

Linda Osburn  
Bookkeeper

Minutes approved on March 14, 2008.

By:

Edmund F. Jansen, Jr.  
Edmund Jansen Jr., Chairman